

Oulton Parish Council

Minutes of Parish Council Meeting held on Tuesday 6th February 2024 at 7.00pm in Oulton Community Centre

Parish Councillors (6) present	Jenny Hinton (Chairperson), John Sarbutt (Vice Chair), Peter Bryant, Joanne Illingsworth, Tony Knights & Hilary Sarbutt
County Councillors	Keith Robinson & Edward Back
District Councillors	Keith Robinson, Edward Back & Andree Gee
Also in attendance	Rebecca Morris (Clerk)
Members of the public	5

The Chair welcomed everyone to the meeting.

Oulton Parish Council to send wishes to King Charles on a speedy recovery.

Chairman announced sad passing of Ann O'Callahan, friend and volunteer of the Parish Council, who was in charge of 2015 Neighbourhood Plan & Ian Jones, who was caretaker of Oulton Community Centre. Chair & Vice Chair to attend funeral of Ian. Permission to purchase spray of flowers.

To receive and approve apologies for absence

Apologies were received and accepted from Cllr R Hinton

To receive any declarations of interest from Members & consider requests for dispensations

Cllr Jenny Hinton does not have a non-pecuniary interest as Trustees of Oulton Community Centre, having resigned as a Trustee. The Chairman will still be the Parish representative on the Community Centre Committee, although the committee has not met for 2 years.

To approve minutes of the Parish Council meeting held on 9th January 2023.

The minutes of the meeting held on 9th January 2023 were agreed after a proposal by Cllr J Illingsworth and second, Cllr J Sarbutt all in favour. The minutes were signed by the Chairperson.

Cllr K Robinson objected to the minutes on his County Councillors report, requesting the "residents of Somerleyton Road objecting to the weight limit of 7.5 tons along The Street" was the reason the weight limit could not be changed, be included.

Visit from Police Constable Michelle Deal – Safer Neighbourhood Team. To introduce herself to the community. Police presence will now be visible on the street. Low level issues can be reported to PC Deal.

Adjournment for Public Participation (15 minutes allowed for)

This provides an opportunity for members of the public to raise questions and comment on items on the agenda before the Council makes decisions.

No Items Raised

Reports from:

- **Parish Clerk:** I've had an application from a member of the public, who wishes to take 1 of our 3 vacancies to join the Parish Council as a Parish Councillor. He meets the criteria, therefore I'd like to welcome Peter Collecott to join us. Cllr Peter Collecott signed his declaration consent and joined Councillors at the table. Clerk to notify East Suffolk Council of the appointment. Prior to next Parish Council meeting, a list of Roles and Responsibilities to be issued out, to assign roles, to include Cllr P Collecott.
Chris Punt has agreed to audit the Parish Council accounts. We will make contact again in April.
Quote has been received from Harrods regarding goal posts for OCC playing field.
As discussed in the last meeting, I have emailed Kay Yule regarding breakdown costs for Foxhall Recycling Centre, to date, I've not heard anything back.
I sent emails to Simon Bretherton, Growth, Highways & Infrastructure Directorate @ Suffolk County Council, Persimmon Homes and Oldman Homes, asking for donations to help improve the entrance/car park at St Michaels Church. Oldman Homes responded that they have already gifted to the church. Persimmon Homes have said they would absolutely help, I'm just waiting to hear from their Construction Director, although follow up email states they are unable to help until planning has made a decision on their Phase 3!!
Duck breeding boxes, bat boxes and swift boxes. Ask Men's Shed, Pakefield if they can help. Or potentially ask Pathways Care Farm. Cllr J Illingsworth & R Morris to investigate.
Progress is being made, updating all the policies. It was agreed to circulate all policy documents to all councillors for comments to enable agreement at the next meeting.

- **Chairmans Report:** An email was sent to Cllrs K Robinson & E Back requesting a meeting to discuss weight limits in The Street. No response was forthcoming. She asked the council to agree to a working party of 3 Parish Councillors, 3 Representatives from The Street, to meet with the County Councillors and a Highways Engineer, in the lounge meeting room at Oulton Community Centre. The recommendations to come back to the full council meeting to discuss the outcome. All Parish Councillors agreed that Cllrs J Illingsworth, T Knights & J Sarbutt represent the Parish. Clerk to arrange.
- **County Councillors:** Nothing to report. Newsletter was issued to Parish Councillors and added to our webpage.
- **District Councillors:** Cllr E Back has offered some of his locality budget, if we need any help to purchase anything in particular. Oulton Parish Council has asked if he'd be happy to fund the new goal posts on Oulton Community Centre playing field. Cllr J Sarbutt has asked if they could potentially fund the entrance of St Michaels Church. Application preferably be requested by end of February 2024. Clerk to liaise with Cllr H Sartbutt.
- **Oulton Community Centre:** Meeting has been scheduled for 24th February 2024 @ 10am, to adopt the new constitution. AGM can then be called to elect a new committee.
- **St Michael's Church & OPT:** Cllr J Hinton to meet with Carolyn on 21st February but is going to schedule an earlier appointment to discuss the possibility of OPC funding hardcore for the entrance to the church.

Planning

- **To receive new planning applications and make comment - DC/22/2876/ARM.-** Land South of Hall Lane – To submit Cllr J Sarbutt's response.
- **To receive results and updates on outstanding applications –** Nothing to report.

Finance: Income & Expenditure as at 31st January 2024, received.

Payment Schedules

Payee	Value	Description
Oulton Community Centre	£20.00	December 2023 Room Hire – OCC1354
Clerk Salary	£611.20	Salary January 2024
East Suffolk Services	£6028.08	Installation Swing – Brendon Way CIL
East Suffolk Services	£160.99	Installation Fido Bin Union Lane – CIL
East Suffolk Services	£1552.32	Replacement Bench Union Lane – CIL
Surflink (Garden4less)	£339.00	Memorial Bench Bonds Meadow – CIL
East Suffolk Services	£658.20	Installation Village Signs – CIL
Northbridge Computers	£457.00	New Laptop for Clerk
Total	£9826.79	

Income Received – Nothing to report.

To agree payment of invoices and other expenses: Payments – Proposed by Cllr J Sarbutt second by Cllr H Sarbutt – All approved.

To consider grant applications: None received

To receive an update of the purchase of assets using CIL money: Bench on Somerleyton Road, quote has been asked for and Street Furniture License has been applied for.

To discuss pond clearing on Jenkins Green: Cllr J Sarbutt had meeting with Simon Walker at East Suffolk Council. We are now back to square one with cleaning the pond out, as no funding is now not available at present. Will Oulton Parish be prepared to donate funds to help with the project, to get it back on course again. It was previously agreed that Oulton Parish Council would help and we would be happy to meet half way.

To discuss bridleways on Woods Meadow Cllr P Bryant has asked for an update, Amy chased David Last in November to get update, he had sent information over to the Bristol office he had said it could take 3 to 6 months to get a response back, but Amy will keep chasing him for updates and advise us on the progress.

To discuss quiet lanes on Camps Heath: Cllr J Illingsworth has been approached asking if Wood Lane could become a quiet lane, as it's being used as a rat run. As this "quiet lane" was only a project carried out led by a voluntary group, which supported Parishes, there is nothing that can be done, although a Speed camera has been put in place to try and alleviate the problem. Hoping the new bridge will help ease those routes.

To receive updates from individual Council Members (for information only): Cllr T Knight has requested an extra SID camera to have 2 in situ at Sands Lane, north and southbound.

SID Camera result – Hall Lane – 7 recorded at 60mph, majority 30mph. Sands Lane – 1 recorded at 60mph, 2 at 55mph, majority is still around 30mph

Cllr J Illingsworth offered a large sticky "20 is plenty" road sign for all refuse bins in The Street. Residents to decide if they want to have these on their bins, not something the Council can support.

To receive any items for inclusion on the next agenda (for information only) Cllr T Knights & Cllr J Illingsworth would like Road Safety adding on.

To confirm date of the next Parish Council meeting as Tuesday 5th March 2024 @ 7.00 pm in Oulton Community Centre.

The meeting closed at 20:56

Everyone was thanked for attending.